

Privacy Notice for Participants (3.2A)

1. Collection and security of Personal Data

This Notice is issued pursuant to the Personal Data Protection Act 2010. The main purpose of this notice is to make you better understand the reasons and purposes of the collection of personal data by **Malaysian International (Virtual) Conference on Malaysian International (Virtual) Conference on Menopause & Women's Health (MICoM & WH) 2021 & Women's Health (MICoM & WH) 2021**, and it is our commitment to ensure that your data is securely processed and kept. We believe that our participants have an expectation to understand how their personal data is handled. It is part of our **Malaysian International (Virtual) Conference on Malaysian International (Virtual) Conference on Menopause & Women's Health (MICoM & WH) 2021 & Women's Health (MICoM & WH) 2021** values that all personal data and privacy of our participants are treated with care and respect. The security of your personal data is important to us.

As our valued participant, we would like you to understand that in connection with your participation with **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021**, it is necessary for **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** to collect and process data about yourself and/or your business entity. We therefore hope that you will spend some time to go through this notice.

2. Nature of Personal Data

The Personal Data in relation to you may include copies and other details of identity documents, proof of address and other contact details, information containing age, address, telephone number, contact person, position, name, NRIC no., business address and professional registration details.

The above description of personal data is merely a general description of the various types of personal data that we collect from various participants. The nature of personal data differs from participants to participants. Depending on the nature of circumstances, we may only need to collect and process a more limited form of personal data from them. In other situations, there may be a need to collect more personal data for the nature of transaction and business. We do not believe in collecting excessive personal data and what we collect are the essentials that are required to ensure the efficacy of the conference.

3. Source of Personal Data

Generally, the personal data that we collect comes directly from you and/or your business.

Apart from information provided by you, **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** may obtain personal data on you, your business entity from various reference checks.

4. Importance of providing Personal Data

We would like you to understand that it is important for you to provide the necessary personal data to us for the purpose of operating the necessary between you and **MALAYSIAN INTERNATIONAL (VIRTUAL)**

CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021.

5. Secure processing of Personal Data

Personal data you provide will be collected, used and otherwise processed by **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** for the following purposes:

- To provide you with our services and to process your order
- To send you relevant marketing materials
- To invite you to register for an event
- To invite you to participate in a survey
- To manage our participant relationship with you
- the delivery of services or products and the marketing of such services or products whether present or future to you
- meeting any legal or regulatory requirements relating to our provision of services and products and to

make disclosure under the requirements of any applicable law, regulation, direction, court order, by law, guideline, circular, code applicable to us or any member companies of our Group o. research, benchmarking and statistical analysis and/or

- other reasons that are permitted under the Personal Data Protection Act 2010 or applicable laws.

Other than the above, we do not collect personal data for any other reasons. Should there be a new purpose for the collection of data, we shall inform you accordingly and obtain your concurrence to the same, where necessary.

6. Confidential and secure disclosure

We treat the confidentiality of your personal data very seriously, which is of utmost importance to us. Personal Data provided to **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** by you will be kept confidential. However, in certain circumstances, it would be necessary for us to provide or disclose your personal data for the purposes stated above to the following categories of persons:

- a. anybody or person to whom **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** is compelled or required to do so under law or in response to a competent or government agency.
- b. such sub-contractors or third-party service or product providers (an example would be using a cloud computing or data backup service provider);
- c. **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021's** suppliers and product principals (strictly for the purpose of market analysis and benchmarking to understand the needs to the participants better).

In addition, where we consider it necessary or appropriate for the purposes of the conduct or business, data storage or processing or participant/human resource management, we may transfer your Personal Data to another member of the Group or third party service or product providers within or outside the country, under strict conditions of confidentiality and similar levels of security safeguards.

7. Data security and safeguards

We consider it our responsibility to provide our participants with the best personal data protections available. We shall endeavour to implement the appropriate administrative and security safeguards and procedures in accordance with the applicable laws and regulations to prevent the unauthorized or unlawful processing of your Personal Data and the accidental loss or destruction, damage to, your Personal Data.

8. Your rights of access and correction

8.1 You have the right to request access to and correction of information about you held by the us or by a third party. You may:

- a. check whether **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** holds or uses your Personal Data and request access to such data
- b. request that **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** correct any of your Personal Data that is inaccurate, incomplete or out-of-date
- c. request that **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** specify or explain its policies and procedures in relation to data and types of Personal Data handled by **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021**.

In addition, where the processing of your Personal Data is based on your consent, you have the right to withdraw your consent at any time in writing.

8.2 The contact to who written requests for access to Personal Data or correction and/or deletion of Personal Data or for information regarding policies and procedures and types of Personal Data handled by the **MALAYSIAN INTERNATIONAL (VIRTUAL) CONFERENCE ON MENOPAUSE & WOMEN'S HEALTH (MICOM & WH) 2021** is: micomwh2021@gmail.com